CyberSecure Canada Certification

Practitioner Statement of Work

Cyber Practitioner

Version 1.1

Statement of Work for CyberSecure Canada Certification – Practitioner Services

Mini Gap Assessment

Cyber Practitioner provides independent Consultants to support organizations throughout the CyberSecure Canada Certification process. These services are in alignment with the CyberSecure Canada Certification.

The Mini Gap Assessment - Eight Hour engagement – Quick High level review of existing policies, includes an interview with a representative and the IT of your organization to review each control. This is **not** a full representation of your environment or is considered a Risk Assessment. It is meant to act as a starting point to better understand what may be required to ready a submission for CyberSecure Canada the certification.

The Mini Gap Assessment with return findings will take **Eight hours.** It Includes a **1-hour** review of any provided material, a **4-hour** Mini Gap assessment as an interview. (2 hours with your organizations principles and once again for another 2-hour meeting with the **IT** for a total of 4 hours), **2-hours** of notes creation consisting of **high-level overview observations.** Notes are created right after each Gap meeting. The Gap findings Roadmap is then updated. There is a findings meeting for **1 hour** to give closure to the Mini Gap.

OTHER SERVICES

Cyber Practitioner's Independent Practitioners can work with your organization to aid in creating a submission for CyberSecure Canada Certification by:

1. Performing a more in-depth Gap Assessment and supply further granular details about aligning with the CyberSecure Canada Certification requirements.
2. Creation of a more detailed Roadmap which specifies which controls you need to add or improve before submitting for audit and is customized for ongoing continuous improvement.
3. Create and present Frameworks to "Organization Name Here" Management.
4. Review of prepared submission materials. **Minimum 3 Hours.**
5. Prepare a step-by-step program that will bring your organization into compliance with the standard and look further at best practice.
6. Guidance with Creation/Development and Implementation of Policies, Procedures and Controls.

We also provide training for your staff to guide them through documentation and implementation of policies.

Minimums

There is an **8-hour minimum** for the Mini Gap Assessment and **3-Hour minimum** to start any other service listed above.

You can approve as little as 1-hour at a time after the minimum hours are reached.

Time can be used for any Practitioner service provided. No hours will be billed without your written approval.

SERVICE AGREEMENT

*Any tools and templates supplied-sold to your organization are based on internal use for certification not for re-sale.

*A practitioner Agreement must be signed to engage in any recommendations or technical conversations.